

REATATM RESTAURANT

LEGENDARY. TEXAS. CUISINE.

Private Dining Accommodations

Menu Selection

Reata recommends that all parties of 20 or more pre-select a menu. Specific meal selections within the guidelines need to be submitted to the Private Dining Director one week prior to your event. Typically, a group menu would include one salad, up to three main entrees and two desserts. For questions regarding your specific menu, please ask your Private Dining Director. The menu selections will be from the restaurant menu.

Holds, Confirmations and Cancellations

To confirm your reservation, we require a signed contract with a credit card guarantee. The credit card is used to guarantee the reservation, and will not be charged unless the reservation is cancelled within three days prior to your event. At that time a cancellation fee will be charged based on your specific reservation (noted on your Private Dining Contract).

Rooms

A food and beverage minimum is applied to the following rooms, specific to each selected private dining area, plus tax of 8.25% and gratuity of 20%.

Meal Periods (Wednesday-Saturday)

We book private spaces in two time frames; 5:30pm-8:00pm or 8:30pm-Close

Note: Booking at a time other than the meal periods may require a higher room minimum

San Jose

Main Level

Seats up to 12 guests at one table

Room Minimum for the meal period is \$300.00 plus tax and gratuity

All food and beverage purchased is applied toward room minimum.

El Corazon

Main Level

Seats up to 12 guests at one table

Room Minimum for the meal period is \$300.00 plus tax and gratuity

All food and beverage purchased is applied toward room minimum.

Stockshow Room

Main Level

Seats up to 20 guests at two tables

Room Minimum for the meal period is \$400.00 plus tax and gratuity

All food and beverage purchased is applied toward room minimum.

Justin Room

Main Level

Seats up to 20 guests at two tables

Room Minimum for the meal period is \$600.00 plus tax and gratuity

All food and beverage purchased is applied toward room minimum.

Please Note: All food and beverage minimums are discretionary and may be higher during peak seasons or lower during non-peak times.

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Private Dining Accommodations Continued

The 35th

Lower Level

Seats up to 60 guests at ten tables of 6

\$2,000 minimum per dinner meal period plus tax and gratuity Friday and Saturday

\$3,000 minimum for all evening plus tax and gratuity Friday and Saturday

All food and beverage purchased is applied toward room minimum.

Caballo Canyon

Third Level

Outside patio reception area and Grotto Bar

Accommodates 50-65 guests for a buffet reception style (with limited seating)

Accommodates up to 50 guests for a seated dinner

\$2,500 minimum per dinner meal period plus tax and gratuity Friday and Saturday

\$4,000 minimum for all evening plus tax and gratuity Friday and Saturday

Sunset Deck

Fourth Level

Open air covered patio with fans and heaters

Seats up to 85 guests at multiple tables of six (seated dinner)

Accommodates up to 100 guests for a buffet reception style (with limited seating)

\$3,000 minimum per dinner meal period plus tax and gratuity Thursday, Friday and Saturday

\$5,000 minimum for all evening plus tax and gratuity Thursday, Friday and Saturday

All food and beverage purchased is applied toward room minimum.

Dome

Fourth Level

Fully enclosed, climate controlled glass dome

Seats up to 100-110 guests at multiple tables of four and booth seating (seated dinner)

Accommodates up to 100 for a buffet reception style (with limited seating)

\$3,500 minimum per dinner meal period plus tax and gratuity Friday and Saturday

\$5,000 minimum for all evening plus tax and gratuity Friday and Saturday

All food and beverage purchased is applied toward room minimum.

Entire Rooftop

Includes Sunset Deck, Dome, Rooftop Bar and Caballo Canyon

Accommodates up to 300 guests for a reception (with limited seating)

Minimums vary – please call for pricing

All food and beverage purchased is applied toward room minimum.

Please Note: All food and beverage minimums are discretionary and may be higher during peak seasons or lower during non-peak times.

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Cancellation/Notification Policies

No Cancellation Fee if canceling 3-days prior to your event

Lunch Reservations

Any private room on the main level-\$50.00 for canceling or no show the day of your event

Dinner Reservations

Any private room on the main level-\$150.00 for canceling or no show the day of your event

35th Room, Sunset, Dome and Caballo Canyon-\$500.00 for canceling or no show the day of your event

35th Room, Sunset, Dome and Caballo Canyon-\$250.00 for canceling less than 3 days prior to your event

Parking

Complimentary valet starts at 5pm on Houston Street

We validate parking at lunch when guests park in Sundance Square lots

Valet works until 11:30pm

If valet is full, all Sundance parking downtown is free after 5pm

Contracts

For each private dining booking you are required to sign a contract that outlines the details of your event. Reata requires a credit card to hold all private dining bookings; this card will not be charged it is only used to secure the reservation.

Audio Visual

The 35th, Justin and San Jose Rooms are outfitted with built in audio visual equipment. Please ask for more details and prices.

Websites

You can take a 360 tour of our entire restaurant at our website www.reata.net – click on Reata Fort Worth, 360 View and select the private space of your choice.

You can also view the Luna Vista Dome, the Sunset Deck and the 35th Room online at www.360fortworth.com – just click on restaurants and then on Reata. There is also a view of the main dining room and the rooftop bar available on this site.

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Wedding Reception Information – 2016 Pricing

Rooftop Accommodations

Entire Rooftop*

This would include both outdoor and indoor seating on the rooftop using our Sunset Deck, Luna Vista Dome, Caballo Canyon and Rooftop Bar Area. The entire rooftop can accommodate up to 250 guests for a buffet style reception with limited seating and plenty of room for dancing if you had a band or dj.

*Reata always recommends reserving the entire rooftop for receptions for total privacy.

The food and beverage minimum to book the Rooftop on a Saturday evening is \$14,000 before tax and gratuity.

Entire 4th Level (Sunset Deck, Luna Vista Dome and Rooftop Bar and Cocktail Area)

This includes everything on the rooftop except the Caballo Canyon Area. The 4th level by itself could accommodate up to 200 guests for a buffet style reception.

The food and beverage minimum for this option on a Saturday evening is \$12,000 before tax and gratuity.

Sunset Deck and Rooftop bar Area Only

These two spaces combined can accommodate around 125 guests and this option requires a food and beverage minimum of \$8,500 before tax and gratuity.

Menu and Beverages

Because the way the space is designed typically buffet style receptions work best on the rooftop. Please note: our menus are not set in stone, and can be mixed and matched or customized for your personal taste.

All of our beverages are priced based on consumption. You could choose to open up the bar or limit the bar to offer whatever you wanted to serve (ex: open bar vs. beer and wine only).

Booking and General Information

To book the space there is a contract that details the date and time of your reservations. We require a credit card number to secure the reservations. A non-refundable deposit of 25% of the food and beverage minimum is due no later than 8 weeks prior to the event date.

Here are the answers to some general questions people normally have regarding wedding receptions at Reata:

- We offer complimentary valet parking after 5pm.
- The prices noted above are for evening receptions only. We do offer reduced food and beverage minimums if you wanted an afternoon reception (11am to 3pm) vs. an evening reception (after 5pm).
- You're welcome to bring in a wedding cake.
- You're welcome to bring in flowers or candles for the tables. Whatever you bring in with you must go home at the end of the night. We don't keep items overnight after the reception is over.
- You're welcome to have a band or a dj. All music on the rooftop must end by midnight which is also what time we close.
- We do not cloth our tables. They are a combination of both tile top and wooden tables. Table cloths may be rented an additional charge.
- We move up to 2 of the tables on the rooftop for no charge. Moving more than 2 tables for the reception might result in a "table moving fee" starting at \$200.
- Please contact the Private Dining Coordinator for smaller group rates or non-rooftop related events.